LAKEVIEW PARK

118 PARK AVENUE FRANKFORT, KENTUCKY 40601
(502) 695-8431

FRANKLIN COUNTY FISCAL COURT
RENTAL POLICY # 97-02

General Description & Purpose:

* Lakeview Park, Carter House, buildings, pavilions, grounds, and facilities are property of the Franklin County Fiscal Court. This policy applies to those who rent, use, or participate in events on this property.
* The purpose of this policy is to define the types of rental, hours of operation, fees, rules, damages, refunds, and other significant issues related to the use of Lakeview Park.

Types of Rentals & Fees:

-Payment may be made in the form of: Check, or Money Order (no cash)
-Checks / Money Orders should be made out to: Franklin County Fiscal Court
-Fees may be delivered or mailed to: Lakeview Park 118 Park Ave. Frankfort, KY. 40601

- **CARTER HOUSE**: A two story colonial style house with front and back porch patios, a side yard gazebo, and includes 100 chairs and 20 tables- no extra charge. Additional Tables $5.00/each & Chairs $1.00/each. Table sizes are 96" x 30".

Deposit (per event):	$100*
Rental Fee:	$200
Additional Rental Days:	$150/day

*Deposit is refundable providing there are:
1. No Damages
2. There is general clean up following your event within your rental time.
3. Trash is taken to provided receptacles
4. Tables & Chairs are returned to storage.

- You will not be given a key. Front gate and Carter House doors will be open 8:00 a.m. on the day of rental.
- Tables & Chairs are located in the garage. Garage key is in the kitchen. All tables and chairs must be returned to the garage and key returned to kitchen to be eligible for deposit refund.
- Hours of Operation: 8:00 a.m. – 12:00 a.m. (Midnight)

- **HANCOCK PAVILION**: A 100 ft. x 50 ft. covered picnic shelter with restrooms, 40+/- picnic tables, and a neighboring playground. Daily Fee: $50
  -Helpful Recommendation- You may bring a sign stating your group has the pavilion reserved on your event date.
  -Please return picnic tables to under the shelter if removed.
  -Hours of Operation: Daylight Hours
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- **OTHER AS REQUESTED & NEGOTIATED ($1000/min. rental fee, $1million general liability insurance policy provided by renter/lessee).**

Refunds

Refunds will be made if reservations are cancelled 14 days **prior** to the reserved date.

Exceptions and Discounts

The following county agencies and entities are permitted, by reservation, to the park at no charge providing the event is business related pertaining to the booking agency:
*County Judge/ Executive *County Attorney *Jailer *PVA *County Clerk
*County Fire Chief *Health Department *Sheriff *Picnic at the Park
*Franklin County Fair Board *any school in Franklin County
*any Scouting Group in Franklin County *Farm Bureau Sponsored Activities
*Extension Agency Sponsored Activities
*Franklin County Fiscal Court Government employees are half price for personal reservations.

Rental Rules

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- **Only Carter House renters and users are permitted through the front gate. All other users of Lakeview Park should enter through the main gate on Steadmantown Lane.**
- Kitchen facilities, restrooms, and normal janitorial services are included in the fee for the Carter House.
- Loud music is not permitted on the premises.
- No Commercial Fireworks.
- No person is permitted to use any other facility in the Park unless prior arrangements have been made.
- Driveways are not to be blocked at any time.
- The Park will not be rented to anyone under 21. The renting party will be held responsible for any breach of these regulations.
- Alcoholic beverages shall not be served to minors nor sold on the premises of the Park.
- The use of tobacco products is not permitted inside the facilities.
- Fire extinguishers have been provided for the renter's safety. Any fire extinguisher discharged for purposes other than provided, will be recharged at the renter's expense.
- Renter is responsible for removal of all food, trash, decorations, ect. used by the renter (to trash containers provided on the property).
- Normal cleaning time allotted is three hours. When more than three hours is required for clean up, it will be charged to the renter.
- Renter is responsible for folding all chairs and tables and returning any furniture to its original position.
- The county will not be responsible for any personal belongings left on the property.
- Persons damaging any of the properties will make restitution for the same. Should the renter fail to pay the damage costs, appropriate criminal or civil court action will be taken.

Detach and return this completed page with payment.

*I, the undersigned (individual/ organization), assume full responsibility and liability for all persons involved in the activity during the hours and dates indicated and to indemnify. I understand the stated rules and regulations on pages 1 and 2, and I am responsible for having everyone off the county property and the doors closed by the dates stated above.

*The undersigned tenant/rentor agrees and shall hold Franklin County Fiscal Court / Lakeview Park harmless for any and all damages; including but not limited to physical injury, property damages, direct, incidental or otherwise. Tenant/rentor agrees that all use of Lakeview Park property is AT THEIR OWN RISK, and shall reimburse and hold the Franklin County Fiscal Court and Lakeview Park harmless from any damages or expenses, including attorney fees, which may be claimed arising out of Tenant/Rentor's use of the leased property or premises.

*Facility/Location:_____

*Date of Party/ Event: _____

*Estimated Attendance: _____

*Individual or Representative: _____

*Date Signed: _____

*Address: _____

*Day Telephone: _____

*Evening Phone: _____

☐ Check here if you need a receipt

FOR OFFICE USE ONLY:

FACILITY: _____
TOTAL AMOUNT DUE: _____
PAYMENT RECEIVED: _____
DATE RECEIVED: _____
APPROVAL: _____